

SOLID WASTE MANAGEMENT

# 2022

ANNUAL FINANCIAL REPORT



For the Fiscal Year Ended **December 31, 2022**  
Prepared by the Finance Department

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**City of Tacoma, Washington  
Environmental Services Department  
Solid Waste Management**

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# Financial Data

## Report of Independent Auditors

Honorable Mayor and City Council  
City of Tacoma, Environmental Services Department, Solid Waste Management  
Tacoma, Washington

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of the City of Tacoma, Environmental Services Department, Solid Waste Management (the Division), which comprise the statements of net position as of December 31, 2022 and 2021, and the related statements of revenues, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Division as of December 31, 2022 and 2021, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Division and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Financial Reporting Entity*

As discussed in Note 1, the financial statements present only the Division and do not purport to, and do not, present fairly the financial position of City of Tacoma, Washington, as of December 31, 2022 and 2021, the changes in its financial position, or, where applicable, its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Division's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the accompanying management's discussion and analysis, Proportionate Share of Net Pension Liability Last 10 Years, Schedule of Contributions Last 10 Fiscal Years, and Proportionate Share of the Collective OPEB Liability Last 10 Years (the "required supplementary information"), as listed in the table of contents, be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Management is responsible for the other information included in the table of contents. The other information comprises the supplemental information (unaudited) but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 5, 2023, on our consideration of the Division's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Division's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Division's internal control over financial reporting and compliance.



Tacoma, Washington

June 5, 2023



# Management Discussion and Analysis

**City of Tacoma, Washington**  
**Department of Public Utilities**  
**Solid Waste Management**  
**Management's Discussion and Analysis**

**Introduction**

The following management discussion and analysis of City of Tacoma Solid Waste Management Division's financial performance provides an overview of the financial activities for the years ended December 31, 2022, 2021, and 2020. This discussion and analysis is designed to assist the reader in focusing on the significant financial issues, provide an overview of the financial activities, and identify changes in the financial position. We encourage readers to consider the information presented here in conjunction with the financial statements and the accompanying notes taken as a whole.

The management of the Finance Department of the City of Tacoma is responsible for preparing the accompanying financial statements and for their integrity. The statements were prepared in accordance with generally accepted accounting principles (GAAP) in the United States of America, applied on a consistent basis, and include amounts that are based on management's best estimates and judgments.

The basic financial statements, presented on a comparative basis for the years ended December 31, 2022 and 2021, include Statements of Net Position, Statements of Revenues, Expenses and Changes in Net Position, and Statements of Cash Flows. The Statements of Net Position present information on all of City of Tacoma's Solid Waste's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference being reported as net position. The Statements of Revenues, Expenses and Changes in Net Position report all of the revenues and expenses during the time periods indicated. The Statements of Cash Flows provide information on cash receipts and disbursements during the year and report changes in cash resulting from operating, non-capital financing, capital and related financing, and investing activities.

The Notes to Financial Statements provide additional disclosures that are essential to a full understanding of the data provided in the financial statements. They are an integral part of the Division's presentation of financial position, results of operations and changes in cash flows.

**Financial Highlights**

- Total net position increased by \$14.4 million to \$88.7 million in 2022 compared to an increase of \$12.2 million to \$74.3 million in 2021 and an increase of \$7.9 million to \$62.1 million in 2020.
- Operating revenues were \$87.3 million in 2022, \$83.4 million in 2021 and \$75.6 million in 2020.
- Cash and equity in pooled investments was \$82.8 million at December 31, 2022 compared to \$57.2 million in 2021 and \$57.0 million in 2020.

## Financial Analysis – Condensed Statements of Net Position

Net position may serve over time as a useful indicator of an entity's financial position. The following condensed statements of net position provides a comparison of net position for the last three years.

	<b>December 31,</b>		
	<b>2022</b>	<b>2021</b>	<b>2020</b>
Current, restricted, and other assets	\$ 98,166,168	\$ 66,749,999	\$ 65,763,577
Net capital assets	90,062,726	90,162,057	84,297,080
Total assets	188,228,894	156,912,056	150,060,657
Deferred outflows of resources	5,343,384	6,261,867	3,453,168
Total assets and deferred outflows of resources	<u>\$ 193,572,278</u>	<u>\$ 163,173,923</u>	<u>\$ 153,513,825</u>
Long-term liabilities	\$ 78,047,367	\$ 73,304,960	\$ 72,616,746
Other liabilities	9,885,898	7,304,701	7,279,512
Total liabilities	87,933,265	80,609,661	79,896,258
Deferred inflows of resources	16,906,455	8,266,505	11,549,421
Total liabilities and deferred inflows of resources	<u>104,839,720</u>	<u>88,876,166</u>	<u>91,445,679</u>
Net position:			
Net investment in capital assets	43,660,731	43,605,562	37,358,462
Restricted	10,434,798	2,109,500	3,174,925
Unrestricted	34,637,029	28,582,695	21,534,759
Total net position	<u>88,732,558</u>	<u>74,297,757</u>	<u>62,068,146</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 193,572,278</u>	<u>\$ 163,173,923</u>	<u>\$ 153,513,825</u>

The assets and deferred outflows of the Solid Waste Management Division exceeded liabilities and deferred inflows by \$88.7 million in 2022, compared to \$74.3 million in 2021, and \$62.1 million in 2020. The Division's net position increased by \$14.4 million in 2022 compared to an increase of \$12.2 million in 2021 and an increase of \$7.9 million in 2020. The largest component of net position reflects the Division's net investment in capital assets (e.g., land, buildings, machinery and equipment). The net investment in capital assets component of net position was \$43.7 million in 2022, \$43.6 million in 2021, and \$37.4 million in 2020. The Division uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Division's net investment in capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. The restricted portion of the Division's net position is \$10.4 million for 2022, compared to \$2.1 million in 2021, and \$3.2 million in 2020, and represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$34.6 million for 2022, \$28.6 million for 2021, and \$21.5 million for 2020 is unrestricted.

Current, restricted, and other assets was \$98.2 million and \$66.7 million as of December 31, 2022 and December 31, 2021, respectively. The increase in 2022 was \$31.4 million, compared to the increase of \$986,000 in 2021. The increase in 2022 was primarily due to \$25.6 million increase in cash and equity pooled investments and \$8.3 million increase in net pension asset. These increases were off-set with the decreases of \$1.2 million in accounts receivable and \$1.3 million in Accrued unbilled revenue. In 2021, the increase was primarily due to \$913,000 increase in Accounts receivable, \$895,000 in Accrued unbilled revenue, and \$243,000 in cash and equity pooled investments. These increases were off-set with the decrease of \$1.1 million in net pension asset.

Long-term liabilities was \$78.0 million and \$73.3 million as of December 31, 2022 and December 31, 2021, respectively. The increase in 2022 was \$4.7 million, compared to the increase of \$688,000 in 2021. The increase in 2022 was mainly due to \$10.0 million increase in long-term debt from the 2022 Revenue bonds issuance which was off-set with the decreases of \$4.0 million in net pension liability and \$1.2 million in long-term accrued landfill post closure care cost. In 2021, the increase was mainly due to \$4.0 million increase in net pension liability and \$664,000 increase in net OPEB liability. These increases were off-set with \$3.1 million decrease in long-term debt and \$859,000 decrease in long-term accrued landfill post closure care cost.

**Financial Analysis - Condensed Statements of Revenues, Expenses and Changes in Net Position**

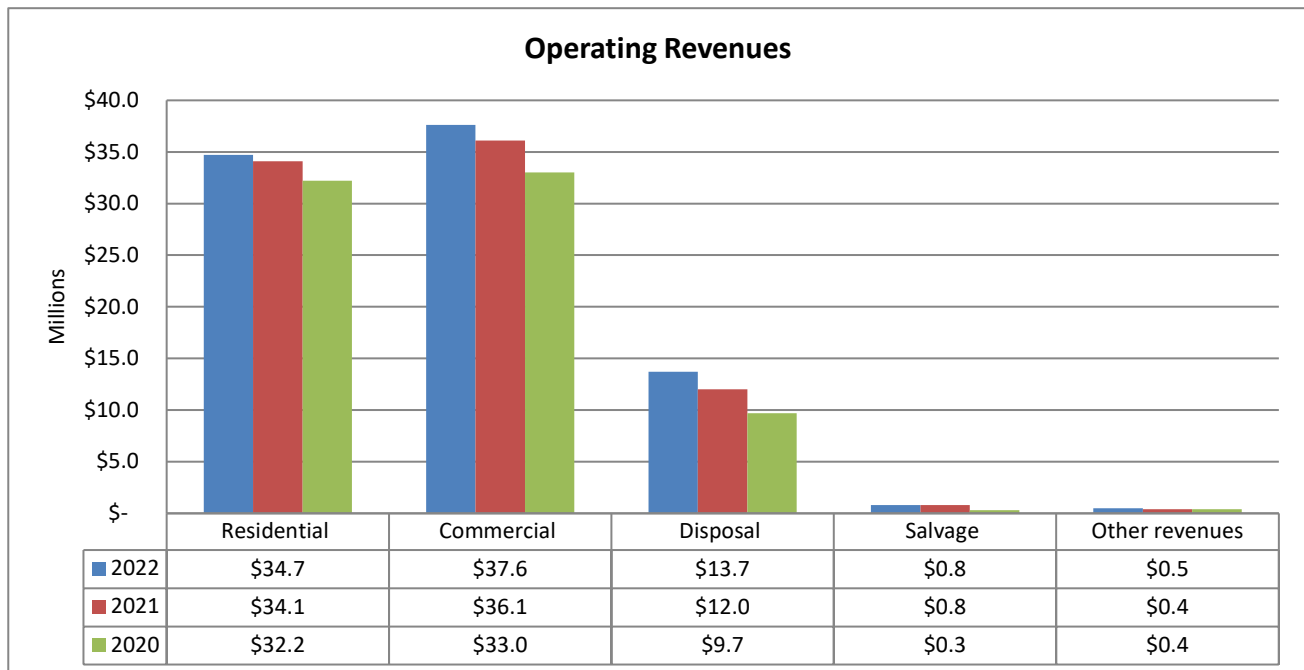
**Year Ended December 31,**

	<b>2022</b>	<b>2021</b>	<b>2020</b>
Operating revenues	\$ 87,347,622	\$ 83,368,170	\$ 75,591,565
Operating expenses	63,504,430	63,296,141	61,026,957
Net operating income	23,843,192	20,072,029	14,564,608
Nonoperating revenues (expenses)	(4,968,522)	(1,492,198)	(504,999)
Net income before transfers	18,874,670	18,579,831	14,059,609
Capital contributions and Transfers	(4,439,869)	(6,350,220)	(6,114,144)
Increase in net position	14,434,801	12,229,611	7,945,465
Net position - beginning of year	74,297,757	62,068,146	54,122,681
Net position - ending	<u>\$ 88,732,558</u>	<u>\$ 74,297,757</u>	<u>\$ 62,068,146</u>

**Operating revenues**

Overall operating revenues increased \$4.0 million or 5% in 2022 compared to an increase of \$7.8 million or 10% in 2021 and an increase of \$2.0 million or 3% in 2020.

The following graph provides a comparison of operating revenue sources for each of the three years.



The Division had a 2.0% rate increase to residential customers effective January 1, 2022, and 1.5% in 2021.

Revenues from residential customers increased \$600,000 in 2022 and \$1.9 million in 2021. Residential collection revenues increased in 2022 due to rate increase and a special recycling surcharge continued in 2022.

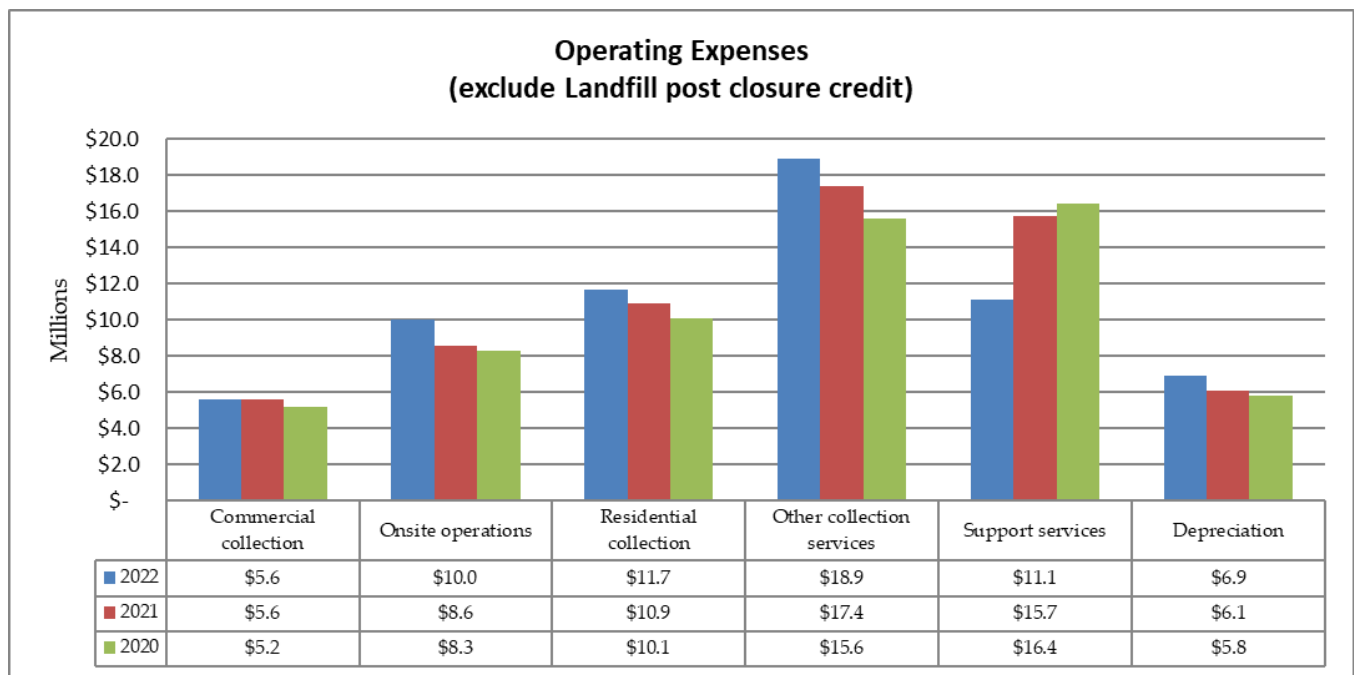
Revenue from commercial customers increased \$1.5 million due to increases in number of commercial customers and recycling rates in 2022. The volume increased due to construction activity and additional commercial housing within the service areas resulted in an increase for commercial collection revenue. In 2021, revenue from commercial customers increased \$3.1 million due to an economic recovery and commercial recycling rates increased.

Disposal revenues increased \$1.8 million in 2022, compared to an increase of \$2.2 million in 2021 due to increased Customer self-haul trips to the landfill and tonnage volume also increased in 2022. Self-haul disposal fees increased from \$145 to \$170 per ton and minimum fee from \$20 to \$40 beginning January 2021.

**Operating expenses**

The following graph provides a three year comparison of operating expenses for the major cost groups.

Total operating costs increased \$208,000 in 2022, compared to increases of \$2.3 million in 2021 and increases of \$1.4 million in 2020.



2022 Activity

Operating expenses were \$63.5 million in 2022, an increase of \$208,000 from prior year. Significant changes in operating costs include the following:

- Onsite operations expense increased \$1.4 million primarily due to increases of \$643,000 in external contract services for public receiving building demo and Tacoma landfill decommissioning gas wells, \$272,000 in salaries and benefits, \$273,000 in fleet expenses, and \$89,000 in repair and maintenance services.
- Residential collection expense increased \$816,000 due mainly to increases of \$256,000 in salaries and benefits, \$263,000 in external contract services for residential recycling cost, and \$200,000 in fleet expenses included fuel and maintenance for collection vehicles, and \$108,000 in providing garbage services for sponsorship events.

- Other collection services expenses increased \$1.5 million, which includes the Tacoma Cares, Nuisance Code Enforcement Abatement, Off-site Transport. The increase is primarily due to increases of \$1.4 million for external contract services from Waste Connections, and Pierce County Recycling Composting and Disposal (PCRCO), \$205,000 in fleet support services, \$174,000 for special license fee for vehicles powered by special fuel. These increases were off-set with a decrease of \$297,000 in salaries and benefits.
- Support services expenses decreased \$4.6 million primarily due to decreases of \$2.4 million pension expense, \$3.1 million in bad debt and business tax expenses due to a decrease in customer aging account receivable, and 192,000 in professional and printing services. These decreases were offset with \$290,000 increase in salaries and benefits, and \$561,000 increase for assessments.
- Landfill post closure credit of \$647,000 reflects a decrease in the total landfill post closure liability in 2022 compared to a decrease of \$922,000 in 2021 due to the annual evaluation forecast for the next 21 years of the remaining liability.

### 2021 Activity

Operating expenses were \$63.3 million in 2021, an increase of \$2.3 million from 2020. Significant changes in operating costs include the following:

- Commercial collection expense increased \$402,000 due primarily to increases of \$427,000 in employee salaries and benefits, \$131,000 for supplies mostly in fuel from external contract services. These increases were offset with a decrease of \$162,000 mostly in external contract services for commercial curbside commingle recycling.
- Residential collection expense increased \$798,000 due mainly to increases of \$1.5 million in external contractors for residential recycling cost, and \$208,000 in auto supplies and external fuel for collection vehicles. These increases were offset by decreases of \$433,000 in salaries and benefits, and \$488,000 in fleet expenses included fuel and maintenance for collection vehicles.
- Other collection services expenses increased \$1.8 million, which includes the Tacoma Cares, Nuisance Code Enforcement Abatement, Off-site Transport. The increase is primarily due to increases of \$1.0 million for external contract services from Waste Connections, and PCRCO, \$449,000 in salaries and benefits, and \$377,000 in fleet support services. These increases were offset with a decrease of \$168,000 in services majority in external fuel.
- Support services expenses decreased \$716,000 primarily due to decreases of \$575,000 in employee salaries and benefits mostly in employee compensated absences and OPEB expenses, \$1.6 million in external contract cost, and \$124,000 in public liability insurance. These decreases were offset with \$877,000 increase in bad debt and business tax expenses due to an increase in customer aging account receivable, and \$709,000 increase for assessments.
- Landfill post closure credit of \$922,000 reflects a decrease in the total landfill post closure liability in 2021 compared to a decrease of \$431,000 in 2020 due to the annual evaluation forecast for the next 22 years of the remaining liability.

### **Nonoperating revenues (expenses)**

Investment loss increased \$946,000 in 2022 compared to a loss of \$338,000 in 2021 mainly due to an unrealized loss of \$2.3 million in change in fair value of investments. Interest paid was \$2.9 million, an increase of \$511,000 in 2022 mainly due to \$148,000 of issuance cost and additional interest expenses for 2022 Revenue Bond issuance compared to a decrease of \$50,000 in 2021. Other revenue/(expenses) increased by \$1.6 million mainly due to \$1.9 million expenses to assist overdue utility accounts receivable. The Division received a combined total of \$1.9 million federal funds passing through from Neighborhood and Community Services (NCS) as part of Emergency Rental Assistance, Tenant Utility Assistance, and the Coronavirus State and Local Fiscal Recovery Fund deferral appropriation programs. These funds were applied to overdue utility customer account receivables impacted by COVID-19.

In 2021, Interest paid was \$2.4 million, a decrease of \$50,000 compared to a decrease of \$75,000 in 2020. Investment loss was \$338,000 in 2021 compared to an increase of \$1.5 million in 2020. The decrease of \$1.8 million was due to less interest income and an unrealized loss of \$1.4 million in change in fair value of investments. Solid Waste received \$415,000 operating grant for recycling operation and \$336,000 cash proceeds from sale of the vehicles.

### **Capital contributions and Transfers**

In 2022, Solid Waste received a \$543,000 grant for collection truck vehicles. Solid Waste transferred \$7.2 million to general fund for gross earning tax in 2022 compared to \$6.6 million in 2021. Transfers – from/(to) other funds increased \$1.9 million due to the federal funds from NCS as discussed in the Nonoperating revenue (expenses) section.

In 2021, Solid Waste transferred \$6.6 million to general fund for gross earning tax compared to \$6.1 million in 2020. Solid Waste received \$286,000 in federal funds from Neighborhood & Community Services to assist with overdue utility accounts receivable.

### **Capital assets, net**

At the end of 2022, the Division's total capital assets, net of accumulated depreciation were \$90.1 million compared to \$90.2 million in 2021 and \$84.3 million in 2020. See Note 4 in the financial statements for detailed activity in capital assets.

#### 2022 Activity

Balances in 2022 decreased \$99,000 and the significant changes are:

- Landfill infrastructure which includes improvements other than buildings increased \$927,000 primarily due to the remaining work for the compressed natural gas (CNG) equipment station upgrade.
- Machinery and equipment increased a net of \$1.1 million. Significant changes include:
  - An increase of \$1.1 million for vehicles (purchases of \$2.9 million less disposals of \$1.8 million)
  - An increase of \$471,000 for variety of garbage and recycle containers (purchases of \$1.4 million less disposals of \$942,000)
  - A disposal of \$567,000 of heavy equipment due to aging and no longer in operation.
- Accumulated depreciation increased \$3.5 million for the year 2022 (\$6.9 million current year depreciation and \$3.3 million due to disposal of assets).
- The construction in progress balance increased by \$1.3 million from 2021 primarily due to ongoing projects and capital purchases that were not ready in service.

#### 2021 Activity

Balances in 2021 increased \$5.9 million and the significant changes are:

- Solid Waste purchased an additional piece of land near the landfill for \$385,000 in 2021.
- Landfill infrastructure which includes improvements other than buildings increased \$10.3 million primarily due to completion of the compressed natural gas (CNG) equipment station upgrade project in 2021.
- Machinery and equipment increased a net of \$2.9 million. Significant changes include:
  - An increase of \$1.2 million for vehicles (purchases of \$5.7 million less disposals of \$4.5 million)
  - An increase of \$556,000 for variety of garbage and recycle containers (purchases of \$1.3 million less disposals of \$713,000)
  - An increase of \$823,000 in electronic equipment due to the completion of Solid Waste Collection System for most of the collection vehicles and the charging stations for electric vehicle at Solid Waste site.
- Accumulated depreciation increased \$799,000 for the year 2021 (\$6.1 million current year depreciation and \$5.3 million due to disposal of assets).
- The construction in progress balance decreased by \$7.1 million from 2020 primarily due to the completion of the CNG equipment station upgrade and Solid Waste Collection System projects.

## **Debt Administration**

At December 31, 2022, the Division had \$65.1 million, net of premium, in outstanding revenue bonds of which \$3.7 million is due within one year. This compares to \$53.8 million in 2021 and \$56.8 million in 2020.

On March 23, 2022, Solid Waste issued \$13,190,000 in Revenue bonds to provide funds necessary to finance and/or reimburse the City for costs associated with the construction, improvement and equipping of the utility.

The bonds have underlying ratings of A1 by Moody's Investors Service, AA by Standard & Poor's, and AA- by Fitch, Inc. Additional information on the Division's long-term debt can be found in Note 5 of the financial statements.

## **Debt Service Coverage**

Solid Waste Management is required by its bond covenants to maintain a debt service coverage ratio of 1.25. The debt service coverage ratio is 5.10 at the end of 2022. This compares to 5.37 in 2021 and 4.56 in 2020.

## **Economic Factors Affecting Next Year**

On January 1, 2023, rate increases for Solid Waste Management of approximately 4% for residential and commercial services went into effect. The rate increases are expected to bring an additional \$2.9 million in operating revenues for 2023. The rate increases remain competitive with surrounding jurisdictions.

## **Summary**

The management of the Finance Department of the City of Tacoma is responsible for preparing the accompanying financial statements and for their integrity. We prepared the financial statements according to GAAP in the United States of America, and they fairly portray the City of Tacoma Solid Waste Management's financial position and operating results. The Notes to Financial Statements are an integral part of the basic financial statements and provide additional financial information. The financial statements have been independently audited by Moss Adams LLP. We have made available to them all pertinent information necessary to complete the audit.

Management considers and takes appropriate action on audit recommendations. Management has established and maintains a system of controls which includes organizational, administrative and accounting processes. These controls provide reasonable assurance that records and reports are complete and reliable, that assets are used appropriately and that business transactions are carried out as authorized.

## **Request for Information**

Solid Waste Management financial statements are designed to provide a general overview of the Division's finances, as well as to demonstrate the Division's accountability to its customers, investors, creditors, and other interested parties. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to City of Tacoma, Finance Department, 747 Market Street, Room 132, Tacoma, WA 98402-2773.



# Financial Statements

**City of Tacoma, Washington**  
**Environmental Services Department**  
**Solid Waste Management**  
**Statements of Net Position**

	<b>December 31,</b>	
<b>ASSETS</b>	<b>2022</b>	<b>2021</b>
Current assets:		
Cash and equity in pooled investments	\$ 68,858,293	\$ 54,677,545
Accounts receivable, net	3,840,839	5,021,968
Accrued unbilled revenue	3,164,883	4,502,783
Restricted cash and equity in pooled investments:		
Debt service funds	539,387	393,595
Customer deposits	56,264	44,608
Construction funds	11,271,704	-
Total restricted cash and equity in pooled investments	<u>11,867,355</u>	<u>438,203</u>
Total current assets	<u>87,731,370</u>	<u>64,640,499</u>
Noncurrent assets:		
Restricted cash and equity in pooled investments:		
Bond reserves	2,109,500	2,109,500
Capital assets:		
Land	3,242,201	3,241,083
Buildings	61,843,727	61,767,413
Landfill infrastructure	81,923,887	80,996,630
Machinery and equipment	58,701,646	57,637,565
Computer software	5,297,223	5,268,857
Less: accumulated depreciation	(122,477,388)	(118,938,842)
Construction in progress	1,531,430	189,351
Total capital assets, net	<u>90,062,726</u>	<u>90,162,057</u>
Other noncurrent assets:		
Net pension asset	8,325,298	-
Total noncurrent assets	<u>100,497,524</u>	<u>92,271,557</u>
Total assets	<u>188,228,894</u>	<u>156,912,056</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred outflows - other post employment benefits	765,523	855,300
Deferred outflows - pensions	4,577,861	5,406,567
Total deferred outflows of resources	<u>5,343,384</u>	<u>6,261,867</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u><u>\$ 193,572,278</u></u>	<u><u>\$ 163,173,923</u></u>

*The accompanying notes are an integral part of the financial statements.*

**City of Tacoma, Washington  
Environmental Services Department  
Solid Waste Management  
Statements of Net Position**

	<b>December 31,</b>	
<b>LIABILITIES</b>	<b>2022</b>	<b>2021</b>
Current liabilities:		
Accounts payable	\$ 3,726,164	\$ 2,401,324
Accrued wages payable and compensated absences	803,041	819,151
Accrued taxes payable	398,021	431,880
Unearned revenue	386,057	292,038
Customer deposits	61,732	42,775
Current Pension Withdrawal Liability	43,890	35,112
Accrued landfill postclosure care costs	499,593	632,066
Current portion of long-term debt	3,373,334	2,209,167
Total current liabilities	9,291,832	6,863,513
Current payable from restricted assets:		
Deposits payable	54,679	47,593
Accrued revenue bond interest payable	232,721	192,762
Current portion of long-term debt	306,666	200,833
Total liabilities payable from restricted assets	594,066	441,188
Noncurrent liabilities:		
Long-term debt - revenue bonds, net	61,399,958	51,423,328
Long-term accrued landfill postclosure care costs	11,634,239	12,881,247
Long-term accrued compensated absences	1,392,668	1,381,012
Net pension liability	-	3,997,969
Pension withdrawal liability	385,437	420,549
Net OPEB liability	3,235,065	3,200,855
Total noncurrent liabilities	78,047,367	73,304,960
Total liabilities	87,933,265	80,609,661
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Rate stabilization	7,000,000	7,000,000
Deferred inflows - OPEB	290,734	294,954
Deferred inflows - pensions	9,523,314	855,551
Deferred inflows - gain on refunding bonds	92,407	116,000
Total deferred inflows of resources	16,906,455	8,266,505
<b>NET POSITION</b>		
Net investment in capital assets	43,660,731	43,605,562
Restricted for:		
Debt service	2,109,500	2,109,500
Net pension asset	8,325,298	-
Unrestricted	34,637,029	28,582,695
Total net position	88,732,558	74,297,757
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION</b>	<b>\$ 193,572,278</b>	<b>\$163,173,923</b>

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**City of Tacoma, Washington**  
**Environmental Services Department**  
**Solid Waste Management**  
**Statements of Revenues, Expenses and Changes in Net Position**

	<b>Year Ended December 31,</b>	
	<b>2022</b>	<b>2021</b>
<b>OPERATING REVENUES</b>		
Residential collection	\$ 34,706,967	\$ 34,106,454
Commercial collection	37,586,187	36,074,211
Disposal revenues	13,740,725	11,978,283
Salvage revenues	803,658	763,095
Other operating revenues	510,085	446,127
Total operating revenues	<u>87,347,622</u>	<u>83,368,170</u>
<b>OPERATING EXPENSES</b>		
Commercial collection	5,606,674	5,582,573
Onsite operations	9,985,443	8,559,056
Residential collection	11,724,236	10,908,215
Other collection services	18,855,188	17,398,754
Support services	11,127,309	15,712,492
Depreciation	6,852,445	6,057,090
Landfill post closure credit	(646,865)	(922,039)
Total operating expenses	<u>63,504,430</u>	<u>63,296,141</u>
Net operating income	23,843,192	20,072,029
<b>NONOPERATING REVENUES (EXPENSES)</b>		
Investment income (loss)	(1,283,776)	(337,830)
Operating grants	251,784	414,972
Interest expenses and other related costs	(2,909,723)	(2,398,937)
Other rental revenues	4,596	14,379
Amortization of premium and refunding gain	793,294	733,534
Other revenues/(expenses)	(1,857,397)	(254,101)
Gain (loss) on sale/disposal of capital assets	32,700	335,785
Total nonoperating revenue (expenses)	<u>(4,968,522)</u>	<u>(1,492,198)</u>
Net income before transfers	18,874,670	18,579,831
Capital Grants	542,684	-
Transfers - to other funds	(5,744)	-
Transfers - from other funds	2,193,786	285,726
Transfers - gross earnings taxes	(7,170,595)	(6,635,946)
<b>CHANGE IN NET POSITION</b>	<u>14,434,801</u>	<u>12,229,611</u>
<b>NET POSITION - JANUARY 1</b>	<u>74,297,757</u>	<u>62,068,146</u>
<b>NET POSITION - DECEMBER 31</b>	<u>\$ 88,732,558</u>	<u>\$ 74,297,757</u>

*The accompanying notes are an integral part of the financial statements.*

**City of Tacoma, Washington  
Environmental Services Department  
Solid Waste Management  
Statements of Cash Flows**

	<b>Year Ended December 31,</b>	
	<b>2022</b>	<b>2021</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from customers	\$ 90,491,938	\$ 79,304,165
Payments to suppliers	(34,173,487)	(31,130,377)
Payments to employees	(24,356,235)	(23,707,983)
Payment for taxes	(1,561,961)	(1,293,570)
Net cash from operating activities	<u>30,400,255</u>	<u>23,172,235</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>		
Gross earnings taxes paid	(7,170,595)	(6,635,946)
Interest paid on noncapital debt	(331,917)	(331,917)
Operating and capital grants received	902,621	306,819
Transfer from other funds	2,188,042	285,726
Net cash from noncapital financing activities	<u>(4,411,849)</u>	<u>(6,375,318)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Acquisition and construction of capital assets	(6,757,664)	(11,922,067)
Proceeds from the issuance of revenue bonds	13,190,000	-
Principal payments on revenue bonds	(3,140,000)	(2,315,000)
Bond issuance and interest expenses	(2,537,847)	(2,074,737)
Bond premium	1,966,331	-
Proceeds from sale of capital assets	37,250	335,785
Insurance recoveries	1,680	31,856
Net cash from capital and related financing activities	<u>2,759,750</u>	<u>(15,944,163)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Investment income (loss)	(1,283,776)	(337,830)
Other operating or non-operating revenues	(1,854,480)	(271,574)
Net cash from investing activities	<u>(3,138,256)</u>	<u>(609,404)</u>
<b>NET INCREASE IN CASH AND EQUITY IN POOLED INVESTMENTS</b>	25,609,900	243,350
<b>CASH AND EQUITY IN POOLED INVESTMENTS, BEGINNING</b>	<u>57,225,248</u>	<u>56,981,898</u>
<b>CASH AND EQUITY IN POOLED INVESTMENTS, ENDING</b>	<u>\$ 82,835,148</u>	<u>\$ 57,225,248</u>

*The accompanying notes are an integral part of the financial statements.*

**City of Tacoma, Washington  
Environmental Services Department  
Solid Waste Management  
Statements of Cash Flows**

	<b>Year Ended December 31,</b>	
	<b>2022</b>	<b>2021</b>
<b>RECONCILIATION OF CASH AND CASH EQUIVALENTS</b>		
<b>TO BALANCE SHEETS:</b>		
Operating funds	\$ 68,858,293	\$ 54,677,545
Restricted funds	13,976,855	2,547,703
	<b>\$ 82,835,148</b>	<b>\$ 57,225,248</b>
<b>RECONCILIATION OF NET OPERATING INCOME TO</b>		
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:</b>		
Net operating income	\$ 23,843,192	\$ 20,072,029
Adjustments to reconcile net operating income to net cash provided by operating activities:		
Depreciation expense	6,852,445	6,057,090
Pension expenses (credits)	(2,826,798)	(386,839)
Pension withdrawal expense	-	18,241
Net OPEB expense	119,767	106,432
Cash provided from changes in operating assets and liabilities:		
Accounts receivable, net of allowance	1,072,975	(804,937)
Accrued unbilled revenue	1,337,900	(895,407)
Accounts payable	1,324,841	(242,094)
Accrued wages and compensated absences payable	(16,109)	72,994
Accrued taxes payable	(33,859)	126,650
Unearned revenue	94,019	25,160
Customer deposits payable	26,041	(17,311)
Pension Withdrawal Liability	(26,334)	-
Accrued landfill postclosure care costs	(132,473)	(62,608)
Long-term accrued compensated absences	11,656	(37,734)
Long-term accrued landfill postclosure care costs	(1,247,008)	(859,431)
Total adjustments	6,557,063	3,100,206
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>\$ 30,400,255</b>	<b>\$ 23,172,235</b>

**City of Tacoma, Washington**  
**Department of Public Utilities**  
**Solid Waste Management**  
**Notes to Financial Statements**  
**Years Ended December 31, 2022 and 2021**

**NOTE 1 SUMMARY OF OPERATIONS**

**Operations of the Solid Waste Management Division** - The Solid Waste Management Division (the Division) is presented as an enterprise fund within the Environmental Services Department under the provisions of the City of Tacoma Charter and is included in the City of Tacoma's (the City) Annual Financial Report.

The Division provides mandatory solid waste collection and disposal services for residents and commercial and industrial entities since 1929. In 1990, the City expanded the Solid Waste Management system to include curbside pickup of residential yard and garden waste. The Division serves the entire area within the City limits, with a 2022 estimated population of 221,112 persons and an area of approximately 62 square miles, including approximately 12 miles of saltwater areas.

The Division receives certain services from other departments and agencies of the City including those normally considered to be general and administrative. The Division is charged for services received from other City departments and agencies and, additionally, must pay gross earnings tax to the City. These transactions are required to be arms-length transactions by law.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of accounting and presentation** - The financial statements of the Division are prepared under the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP) issued by the Governmental Accounting Standards Board (GASB) applicable to governmental entities that use proprietary fund accounting. Revenues are recognized when earned, and costs and expenses are recognized when incurred.

**Accounting changes** - Effective for the fiscal year 2022, the Division implemented the following new accounting and reporting standard issued by the Governmental Accounting Standards Board (GASB):

GASB Statement No. 87 – *Leases*. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financing of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. GASB No. 87 was implemented by the Division for the fiscal year ended December 31, 2022, and December 31, 2021. There is no effect on the Division's financial statements as a result of this statement.

GASB Statement No. 91 – *Conduit Debt Obligations*. The primary objectives of this statement are to provide a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with commitments extended by issuers, arrangements associated with conduit debt obligations, and related note disclosures. GASB No. 91 was implemented by the Division for the fiscal year ended December 31, 2022, and December 31, 2021. There is no effect on the Division's financial statements as a result of this statement.



GASB Statement No. 92 – *Omnibus 2020*. The primary objective of this statement is to enhance comparability in accounting and financial reporting and improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. GASB No. 92 was implemented by the Division for the fiscal year ended December 31, 2022, and December 31, 2021. There is no effect on the Division’s financial statements as a result of this statement.

GASB Statement No. 93 – *Replacement of Interbank Offered Rates (LIBOR)*. The objective of this statement is to address those and other accounting and financial reporting implications that result from the replacement of an LIBOR effective for periods beginning after June 15, 2021. GASB No. 93 was implemented by the Division for the fiscal year ended December 31, 2022, and December 31, 2021. There is no effect on the Division’s financial statements as a result of this statement.

GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*. The primary objectives are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component unit in fiduciary fund financial statement; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meets the definition of a pension plan and for benefits provided through those plans. GASB No. 97 was implemented by the Division for the fiscal year ended December 31, 2022, and December 31, 2021. There is no effect on the Division’s financial statements as a result of this statement.

**Cash and equity in pooled investments** - The Division’s fund cash balances are a “deposit” with the City Treasurer’s Tacoma Investment Pool (TIP) for the purpose of maximizing interest earnings through pooled investment activities. Cash and equity in pooled investments in the TIP are reported at fair value and changes in unrealized gains and losses are recorded in the Statements of Revenues, Expenses and Changes in Net Position. Interest earned on such pooled investments is allocated daily to the participating funds based on each fund's daily equity in the TIP.

The TIP operates like a demand deposit account in that all City departments, including the Division, have fund balances which are their equity in the TIP. Accordingly, balances are considered cash equivalents.

The City of Tacoma Investment Policy permits legal investments as authorized by state law including Certificates of Deposit with qualified public depositories (as defined in Chapter 39.58 of the Revised Code of Washington (RCW)), obligations of the U.S. Treasury, Government Sponsored Agencies and Instrumentalities, bonds issued by Washington State and its Local Governments with an A or better rating, general obligation bonds issued by any State or Local Government with an A or better rating, Bankers' Acceptances, Commercial Paper, Repurchase and Reverse Repurchase agreements, and the Washington State Local Government Investment Pool (LGIP).

Daily liquidity requirement to meet the City’s daily obligations is maintained by investing a portion of the City’s Investment Pool in the LGIP.

The Division’s equity in that portion of the TIP held in qualified public depositories at December 31, 2022 and 2021 is entirely covered by the Federal Deposit Insurance Corporation (FDIC) and the Washington State Public Deposit Protection Commission (WSPDPC).

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, longer term investments have greater exposure to changes in market interest rates. The City of Tacoma Investment Policy allows for authorized investments up to 60 months to maturity. One method the City uses to manage its exposure to interest rate risk is by timing cash flows from maturities so that portions of the portfolio are maturing over time to provide cash flow and liquidity needed for operations.

Credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Repurchase agreements and commercial paper are protected by the FDIC insurance up to \$250,000.

All deposits not covered by the FDIC are covered by the WSPDPC. The WSPDPC is a statutory authority established under RCW 39.58. It constitutes a fully insured or fully collateralized pool. The WA State Treasures LGIP is authorized by RCW 43.250. The LGIP is operated like a 2A7 fund and is collateralized by short-term legal investments.

**Accounts receivable and unbilled revenue** - Accounts receivable consist of amounts owed by individuals and organizations for goods delivered or services rendered in the regular course of business operations. Receivables are shown net of allowances for doubtful accounts. The Division accrues an estimated amount for services that have been provided but not billed as of December 31, 2022 and 2021.

**Allowance for uncollectible accounts** - A reserve has been established for uncollectible accounts receivable based on historical write-off trends and knowledge of specific circumstances that indicate collection of an account may be unlikely. Generally, accounts receivable are considered past due after 30 days. Allowance for uncollectible accounts was \$4,448,661 and \$5,831,210 as of December 31, 2022 and 2021, respectively.

**Interfund and intergovernmental transactions** - Unsettled transactions between entities at year end are recorded as due to or due from other funds or other governmental units as appropriate.

**Restricted assets** - In accordance with bond covenants, agreements, and laws, separate restricted funds have been established. These funds consist of cash and investments in pooled investments with restrictions externally imposed and legally enforceable, established by the City Council. Generally, restricted assets include bond construction, reserve and debt service funds, and customer deposits.

**Bond premiums and gain/loss on refunding** - Bond premiums are amortized over the life of the bonds using the straight line or the weighted average of the bonds outstanding, are recorded as offset to long-term debt, and are presented in the statement of net position. Gains or losses on bond refunding represent the difference between reacquisition price and the carrying value of the old debt and are amortized on a straight-line basis over the applicable bond period, and are presented as deferred inflows/outflows in the statement of net position.

**Rate stabilization fund** - The Division has established a rate stabilization account to better match revenues and expenses which may reduce volatility in rates. Amounts deposited into the account are excluded from the Statement of Revenues, Expenses and Changes in Net Position in accordance with regulated operation. Revenue will be recognized in subsequent periods when it is withdrawn in accordance with rate decisions.

**Capital assets and depreciation** - Capital assets consist of utility plant and are stated at original cost, which includes both direct costs of construction or acquisition and indirect costs. The cost of capital assets contributed is recorded at donated fair value. The cost of maintenance and repairs is charged to expense as incurred while the costs of improvements, additions, and major renewals that extend the life of an asset are capitalized.

Assets are capitalized when costs exceed \$5,000 and the useful life exceeds one year.

Depreciation is recorded using the straight-line method based upon estimated useful lives of the assets. The original cost of property together with removal cost, less salvage, is charged to accumulated depreciation at such time as property is retired and removed from service.

The estimated useful lives range as follows:

	Years
Buildings and Improvements	20 - 50
Resource Recovery Facility	5 - 50
Vehicles	5 - 10
Containers and Equipment	5 - 10
Other Assets	3 - 10

**Construction in progress** - Capitalizable costs incurred on projects which are not in service or ready for use are held in construction in progress. When the asset is ready for service, related costs are transferred to capital assets. Upon determining that a project will be abandoned, the related costs are charged to expense.

**Asset valuation** - The Division periodically reviews the carrying amount of its long-lived assets for impairment. An asset is considered impaired when estimated future cash flows are less than the carrying amount of the asset. In the event the carrying amount of such asset is not deemed recoverable, the asset is adjusted to its estimated fair value. Fair value is generally determined based on discounted future cash flows.

**Capital contributions** - In accordance with Generally Accepted Accounting Principles, capital grants and capital contributions are recorded as capital contributions.

**Compensated absences** - The City has two different policies for compensated absences. The City's original policy allows employees to accrue vacation based on the number of years worked with a maximum accrual equal to the amount earned in a two-year period. These employees also accrue one day of sick leave per month without any ceiling on the maximum accrued. The City implemented a new policy in 1998 allowing employees to earn PTO (personal time off) without distinction between vacation and sick leave. Employees who worked for the City prior to the change could choose to stay with the original policy or opt to convert to the new policy. The amount of PTO earned is based on years of service. The maximum accrual for PTO is 960 hours, and upon termination, employees are entitled to compensation for unused PTO at 100%. Vacation pay and PTO are recorded as a liability and expense in the year earned. Employees in the original policy accumulate sick leave at the rate of one day per month with no maximum accumulation specified. Employees receive 25% of the value at retirement or 10% upon termination for any other reason. In the event of death, beneficiaries receive 25% of the value. Sick leave pay is recorded as a liability and an expense in the year earned.

The accrued liability is computed at 100% vacation and PTO while sick leave is accrued at 10%, which is considered the amount vested or 25% if the employee meets retirement criteria. Based on historical information, 10% of compensated absences are considered short term.

**Deferred Outflows of Resources** - Deferred outflows of resources, represents a consumption of net assets that applies to a future period and will not be recognized as an outflow of resources (expense/ expenditure) until then. Deferred outflows of resources consist of deferred outflows of resources related to pensions and deferred outflows of resources related to other postemployment benefits other than pensions.

**Deferred Inflows of Resources** - Deferred inflows of resources, represents an acquisition of net assets that applies to a future period and will not be recognized as an inflow of resources (revenue) until then. Deferred inflows of resources consist of inflows for rate stabilization, deferred inflows of resources related to pensions, deferred inflows of resources related to other postemployment benefits other than pensions, and deferred inflows of resources for gains on refunding of bonds.

**Operating revenues** - Revenues are derived from providing solid waste services to both residential and commercial customers. Residential rates are based on the size of the garbage container and include services for recycling, yard waste and costs for other special programs. Commercial rates are based on the garbage container type and frequency of collection with additional charges for recycling services. Customers are billed on monthly billing cycles.

The rate structure is designed to meet the Division's needs and obligations on a cost-of-service basis while adhering to legal requirements. These legal requirements include computing rates on a reasonable basis, charging rates uniformly within classes, and using the revenues for utility and regulatory purposes. In addition, there may be laws imposed by the State, City Charter or to meet grant or bond requirements.

The City has a parity bond ordinance that it will establish, maintain and collect rates or charges in connection with the ownership and operation of the utility to 1) pay the cost of maintenance and operation of the utility, 2) to make all payments required to be made for the parity bonds, 3) to make all payments required to be made on any other junior debt, and 4) to prepay debt, invest in improvement projects to utility assets, make payments to the Solid Waste Rate Stabilization Fund, or other lawful City purposes including payment of legal claims and judgments against the utility.

**Non-operating revenues and expenses** - The Division reports transactions not directly related to primary services as non-operating revenues and expenses. Significant items include investment and rental income and interest expense.

**Taxes** - The City charges the Division a gross earnings tax at the rate of 8.0%, which was reported as a transfer. The Division also pays business and occupation taxes to the State, 1.5% on service revenues and 0.47% on retail revenues. The Division is exempt from payment of federal income tax.

**Net position** - The Statement of Net Position reports all financial and capital resources. The difference between assets and deferred outflows and liabilities and deferred inflows is net position. There are three components of net position: net investment in capital assets, restricted, and unrestricted.

Net investment in capital assets consists of capital assets, less accumulated depreciation, reduced by the outstanding balances of any bonds, loans or other borrowings, less outstanding construction funds, which are attributable to the acquisition, construction, or improvements of those assets.

Net position components are reported as restricted when constraints placed on net position use are either (1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position components are those that are not "net investment in capital assets" or "restricted".

**Arbitrage rebate requirement** - The Division is subject to the Internal Revenue Code (IRC) related to its tax-exempt revenue bonds. The IRC requires that earnings on gross proceeds of any revenue bonds that are in excess of the amount prescribed will be surrendered to the Internal Revenue Service. As such, the Division would record such a rebate as a liability. The Division had no liability in the current or prior year.

**Landfill post-closure care costs** - The Division is required to expense a portion of the estimated closure and post-closure costs in each period that the landfill accepts solid waste. The Division has been reporting a portion of these costs as a liability and as an operating expense since 1994. As of December 31, 2022, the landfill is at 100% of capacity, closed, and capped and 21 years remaining for post closure monitoring.

**Environmental Remediation Costs** - The Division recognizes environmental obligations and accruals for expected pollution remediation outlays which are recorded when one of the five obligating events occurs and are adjusted as further information develops or circumstances change.

The five obligating events are applied when the Division is: 1) compelled to take action because of an imminent endangerment, 2) the Division is in violation of a pollution prevention-related permit or license, 3) the Division is named or evidence indicates that it will be named by a regulator as a responsible party or potentially responsible party, 4) named in a lawsuit to compel participation in pollution remediation, or 5) the Division commences or legally obligates itself to commence pollution remediation.

Costs related to environmental remediation are charged to operating expense when the liability is recognized; outlays are capitalized when goods and services are acquired under specific circumstances. Measurement is based on the current value of the outlays for the individual remediation components using the expected cash flow technique, adjusted for recoveries from other parties and insurance.

**Shared services** - The Division is charged for services received from other departments and agencies of the City, including those normally considered to be general and administrative.

**Use of estimates** - The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect amounts reported in the financial statements and accompanying notes. The Division used estimates in determining reported unbilled revenues, allowance for doubtful accounts, accrued compensated absences, depreciation, Other Postemployment Benefits (OPEB Liability), pension withdrawal liability, self-insurance liabilities, accrued landfill post closure care costs, net pension liability and other contingencies. Actual results may differ from these estimates.

**Significant risks and uncertainties** - The Division is subject to certain business risks that could have a material impact on future operations and financial performance. These risks include, but are not limited to, weather and natural disaster-related disruptions, collective bargaining labor disputes, Environmental Protection Agency regulations, federal government regulations or orders concerning the operation, maintenance and/or licensing of facilities.

**Reclassifications** – Changes have been made to prior year account classifications as needed to conform to the current year presentation format.

**NOTE 3 INVESTMENTS MEASURED AT FAIR VALUE**

The City measures and records its investments within the fair value hierarchy established by generally accepted accounting principles.

The hierarchy is based on the valuation inputs used to measure the fair value of the asset, where fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. These guidelines recognize a three-tiered fair value hierarchy, as follows:

- Level 1 - Level 1 inputs are quoted (adjusted) prices in active markets for identical assets or liabilities that the government can access at the measurement data. Observable markets include exchange markets, dealer markets, brokered markets and principal-to-principal markets.
- Level 2 - Level 2 inputs are other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These inputs are sourced from pricing vendors using models that are market-based and corroborated by observable market data including: quoted prices; nominal yield spreads; benchmark yield curves; and other corroborated inputs.
- Level 3 - Level 3 inputs are unobservable inputs for the asset or liability and should only be used when relevant Level 1 or Level 2 inputs are unavailable.

The fair value evaluations of City’s investments in TIP are provided by Interactive Data.

Cash and cash equivalents include highly liquid investments including short-term investment funds. Cash and cash equivalents are valued at cost and, therefore, excluded from the fair value schedule.

Data regarding the City’s investments in the TIP valued and categorized according to the above outlined levels is below:

	As of			
	12/31/2022	Level 1	Level 2	Level 3
U.S. Treasury Securities	\$ 683,653,733	\$ -	\$ 683,653,733	\$ -
U.S. Agency Securities	555,411,908	-	555,411,908	-
Supranational Securities	19,561,285	-	19,561,285	-
Municipal Bonds	20,114,217	-	20,114,217	-
Corporate Securities	61,142,820	-	61,142,820	-
	<u>\$ 1,339,883,963</u>	<u>\$ -</u>	<u>\$ 1,339,883,963</u>	<u>\$ -</u>

	As of			
	12/31/2021	Level 1	Level 2	Level 3
U.S. Treasury Securities	\$ 549,528,777	\$ -	\$ 549,528,777	\$ -
U.S. Agency Securities	375,740,028	-	375,740,028	-
Supranational Securities	25,416,670	-	25,416,670	-
Municipal Bonds	5,094,110	-	5,094,110	-
Corporate Securities	56,527,275	-	56,527,275	-
	<u>\$ 1,012,306,860</u>	<u>\$ -</u>	<u>\$ 1,012,306,860</u>	<u>\$ -</u>

The Division’s share of the City’s investments shown in the table above is 5.68% and 4.76% as of December 31, 2022 and 2021, respectively.

**NOTE 4 CAPITAL ASSETS**

A summary of the balances and changes in capital assets for 2022 and 2021 follows:

	2021	Additions	Retirements	Transfers & Adjustments	2022
Capital assets, not being depreciated:					
Land	\$ 3,241,083	\$ -	\$ -	\$ 1,118	\$ 3,242,201
Construction in progress	189,351	6,757,664	-	(5,415,585)	1,531,430
Total capital assets, not being depreciated	3,430,434	6,757,664	-	(5,414,467)	4,773,631
Capital assets, being depreciated:					
Buildings	61,767,413	-	-	76,314	61,843,727
Landfill infrastructure	80,996,630	-	-	927,257	81,923,887
Machinery and equipment	57,637,564	-	(3,318,449)	4,382,531	58,701,646
Computer software	5,268,858	-	-	28,365	5,297,223
Total capital assets, being depreciated	205,670,465	-	(3,318,449)	5,414,467	207,766,483
Less: accumulated depreciation	(118,938,842)	(6,852,445)	3,313,899	-	(122,477,388)
Total capital assets, being depreciated, net	86,731,623	(6,852,445)	(4,550)	5,414,467	85,289,095
Total capital assets, net	\$ 90,162,057	\$ (94,781)	\$ (4,550)	\$ -	\$ 90,062,726

	2020	Additions	Retirements	Transfers & Adjustments	2021
Capital assets, not being depreciated:					
Land	\$ 2,855,763	\$ -	\$ -	\$ 385,320	\$ 3,241,083
Construction in progress	7,254,619	11,922,067	-	(18,987,335)	189,351
Total capital assets, not being depreciated	10,110,382	11,922,067	-	(18,602,015)	3,430,434
Capital assets, being depreciated:					
Buildings	61,767,413	-	-	-	61,767,413
Landfill infrastructure	70,679,126	-	-	10,317,504	80,996,630
Machinery and equipment	54,742,699	-	(5,048,341)	7,943,207	57,637,565
Computer software	5,137,760	-	(210,207)	341,304	5,268,857
Total capital assets, being depreciated	192,326,998	-	(5,258,548)	18,602,015	205,670,465
Less: accumulated depreciation	(118,140,300)	(6,057,090)	5,258,548	-	(118,938,842)
Total capital assets, being depreciated, net	74,186,698	(6,057,090)	-	18,602,015	86,731,623
Total capital assets, net	\$ 84,297,080	\$ 5,864,977	\$ -	\$ -	\$ 90,162,057

**NOTE 5 LONG-TERM DEBT**

Long-term debt activity for the years ended December 31, 2022 and 2021, follows:

	2021	Additions	Reductions	2022	Due within One Year
Revenue bonds	\$ 48,555,000	\$ 13,190,000	\$ (3,140,000)	\$ 58,605,000	\$ 3,680,000
Plus: Unamortized premium	5,278,328	1,966,331	(769,701)	6,474,958	-
Total long-term debt	\$ 53,833,328	\$ 15,156,331	\$ (3,909,701)	\$ 65,079,958	\$ 3,680,000

	2020	Additions	Reductions	2021	Due within One Year
Revenue bonds	\$ 50,870,000	\$ -	\$ (2,315,000)	\$ 48,555,000	\$ 2,410,000
Plus: Unamortized premium	5,928,291	-	(649,963)	5,278,328	-
Total long-term debt	\$ 56,798,291	\$ -	\$ (2,964,963)	\$ 53,833,328	\$ 2,410,000

As of December 31, 2022, annual debt service requirements to maturity are as follows:

	Principal	Interest	Service
2023	\$ 3,680,000	\$ 2,792,650	\$ 4,723,150
2024	3,815,000	2,656,950	4,722,650
2025	4,005,000	2,466,200	4,721,450
2026	3,940,000	2,265,950	4,719,950
2027	4,140,000	2,068,950	4,456,950
2028-2032	22,405,000	7,025,750	22,291,000
2033-2036	16,620,000	1,771,050	22,991,500
	\$ 58,605,000	\$ 21,047,500	\$ 68,626,650

The Division's long-term debt at December 31, 2022, and 2021 consists of the following payable from revenues of the Division.

	2022	2021
2015 Revenue Bonds, with an interest rate from 2.0% to 5.0% due in yearly installments of \$1,960,000 to \$2,760,000 from 2017 through 2025. Original par value \$21,095,000. Bonds issued as "green bonds" to fund certain capital improvements in support of environmental sustainability, fund a bond reserve, and pay the costs of issuance. Callable on June 1, 2025.	\$ 7,920,000	\$ 10,330,000
2016 Series A Refunding Bonds, with interest rates ranging from 3.0% to 5.0%. Principal payments range between \$2,905,000 to \$4,465,000 between 2031 and 2036. Original par value value \$23,200,000. Purpose was to refund a portion of the 2006 Series A Bonds and to pay cost of issuance.	23,200,000	23,200,000
2016 Series B Refunding Bonds, with interest rates at 5.0%. Principal payments range between \$460,000 to \$3,205,000 between 2026 and 2031. Original par value value \$15,025,000. Purpose was to refund a portion of the 2006 Series B Bonds and to pay cost of issuance.	15,025,000	15,025,000



Notes to the Financial Statements (continued)

	2022	2021
2022 Revenue Bonds, with interest rates from 3.0% to 5.0%. Principal payments range between \$730,000 to \$1,665,000 between 2022 and 2031. Original par value value \$13,190,000. Purpose was to fund capital improvements in support of enviromental sustainability, and to pay cost of issuance.	12,460,000	-
Total revenue bonds outstanding	58,605,000	48,555,000
Less:		
Current portion	(3,373,334)	(2,209,167)
Current portion payable from restricted assets	(306,666)	(200,833)
Plus: Unamortized premium	6,474,958	5,278,328
Total long-term debt - Revenue Bonds	<u>\$ 61,399,958</u>	<u>\$ 51,423,328</u>

On March 23, 2022, Solid Waste issued \$13,190,000 in Revenue bonds to provide funds necessary to finance and/or reimburse the City for costs associated with the construction, improvement and equipping of the utility. The proceeds are expected to be used to finance certain capital improvements including the acquisition of compressed natural gas collection vehicles, the acquisition of diesel semi-tractor transfer vehicles with improved engine and emission standards, containers and downtown compactors, other fleet repair and replacements, fueling station repairs or replacement, and other upgrades, repairs, replacements and/or improvements at Solid Waste facilities. The reserve fund requirement for the bonds is zero. The bonds will be redeemed over the next 10 years.

Moody’s Investors Service, Standard & Poor’s and Fitch Ratings have assigned ratings of “A1,” “AA” and “AA-”, respectively.

Defeased and outstanding bonds constitute a contingent liability of the Division only to the extent that cash and investments presently in the control of the refunding trustees are not sufficient to meet debt service requirements and therefore are excluded from the financial statements because the likelihood of additional funding requirements is considered remote. As of fiscal year-end December 31, 2022 and 2021, the Division did not have any outstanding defeased debt.

The Division’s revenue bonds are secured by net operating income and cash and equity in pooled investments balances in the bond construction, reserve, and debt service funds. The bonds are also subject to certain financial and non-financial covenants. Arbitrage calculations were prepared and no arbitrage was due in 2022 or 2021.

**NOTE 6 INSURANCE**

The major risks to the Division are flooding, recontamination, wind damage, chemical spills, and earthquakes. Mitigating controls and emergency and business resumption plans are in place. To the extent damage or claims exceed insured values, rates may be impacted.

The City of Tacoma has established a Self-insurance Fund (the Fund) to insure the Division and other divisions within the City for certain losses arising from personal and property damage claims by third parties. The Division participates in the City’s self-insurance program for claims that arise during the normal course of business. Environmental and tax claims generally are paid for out of revenue of the Division and not from the Fund. The Division is required to make payments to the Fund to cover claims incurred by the Division and administrative expenses of the Fund. The Division’s premium payments totaled \$63,929 for 2022 and \$63,111 for 2021. The Division only recognizes expense for premium payments because the risk of loss transfers to the Fund.

The City purchased a Fiduciary Liability policy with a limit of \$15.0 million and a \$100,000 deductible. A separate deductible of \$1.0 million applies to Excessive Fees Claims. This coverage provides for wrongful acts related to the fiduciary duty of the City, trustees, or committee members arising out of the administration of the City's employee benefit programs. The coverage also provides a Government Crime policy with a \$5.0 million limit and \$200,000 deductible for employee dishonesty and for fraudulent or dishonest act by employees against the City for loss of money, securities, and property. Coverage also includes an Excess Worker's Compensation policy with a statutory limit and a self-insured retention of \$1.25 million per occurrence. Coverage also has a Cybersecurity policy with a limit of \$2.0 million and a deductible of \$250,000. An Excess Cyber policy is maintained with a limit of \$2.0 million in excess of the primary policy.

General Government maintains Property insurance policy that covers its buildings and contents within the buildings and motor vehicles while on insured premises with a limit of \$500.0 million per occurrence. A deductible of \$150,000 per occurrence applies to the building and contents except a deductible of \$250,000 for water damage claims while a deductible of \$10,000 applies to motor vehicles. Excess liability policies provide coverage for Wrongful Acts, General liability, and Automobile liability with a limit of \$20.0 million each occurrence and \$20.0 million aggregate with a \$5.0 million retention for claims other than those related to law enforcement. Law enforcement liability is maintained with a limit of \$10.0 million per occurrence and a \$10.0 million aggregate with a \$5.0 million retention. The coverage also provides Aviation Liability - Unmanned Aircraft liability for drones with a limit of \$1.0 million.

The Division's cost for these policies is \$19,721 in 2022 and \$209 in 2021.

#### **NOTE 7 WESTERN METAL INDUSTRY PENSION FUND**

The City of Tacoma had approximately 113 employees who participated in the Western Metal Industry Pension Fund (Plan). The Plan is a cost-sharing, defined benefit, multiple-employer pension plan and is administered by the Board of Trustees. The Trustees and other Plan fiduciaries have discretionary authority to interpret the Plan and determine entitlement to Plan benefits.

The Plan fell into critical status following the 2009 Plan Year and was certified as "critical" in 2010. In an effort to improve the Plan's funding situation, the Trustees adopted a Rehabilitation Plan on May 28, 2010, and subsequently updated it on July 24, 2012, and December 9, 2016.

The Rehabilitation Plan consists of reductions in adjustable benefits including early retirement benefits and retirement payment options, and contribution increases of 16% per year for up to 11 years over the current contribution level. These contribution increases do not translate into additional benefit accruals but instead are directed solely toward improving the Plan's funded status. The Trustees have adopted the "free look" rule set forth in subsection 4210(a) of ERISA related to withdrawal liabilities.

Annual reports also are available from the US Department of Labor, Employee Benefits Security Administration's Public Disclosure Room at 200 Constitution Avenue, NW, Room N-1513, Washington, DC 20210, or by calling 202.693.8673. Or, a copy of the Plan's annual report may be obtained by making a written request to the Plan administrator.

The employer is required to make contributions to the Plan absent terms of a Collective Bargaining Agreement.

On December 3, 2019, the Tacoma City Council approved the collective bargaining agreement for the International Association of Machinists and Aerospace Workers District Lodge 160, Local Lodge 297 covering City of Tacoma General Unit. Contained in this agreement was a call for cessation of the participation in the Plan. The contributions submitted for the December 31, 2019, payroll were the final contributions made on behalf of the employees in this unit. As of December 31, 2022, there were no employees participating in the plan nor were there any contributions made.

There were no contribution rates applicable for 2022 and 2021. There were no contributions in 2022 and 2021.

There is currently no schedule to amortize the unfunded liability for the employees who are remaining within the Plan and the system is currently functioning on a pay-as-you-go basis. The City's obligation is to pay, in full, the payroll withholdings to the system.

On November 5, 2021, the City received a Withdrawal Liability Demand Letter from the Plan. The actuaries for the Plan determined that the withdrawal liability attributed to City of Tacoma is \$44,325,881 in total, but the liability was recorded for 20-year limitation liability of \$17,863,052 as of December 31, 2021, in accordance with Section 4219 (c) of the Employee Retirement Income Security Act (ERISA), 20 U.S.C. 1399(c). Each operating division recorded the respective liability based on its proportionate share of the 20-year limitation liability as of December 31, 2021. The initial \$337,619 payment was due on or before January 1, 2022 which was comprised of \$169,829 attributable to the partial withdrawal and \$167,790 attributable to the complete withdrawal. Subsequent payments will be due quarterly. The partial withdrawal quarterly payment will continue until 80 quarterly payments are made for a total of \$13,586,320 while the last quarterly installment for the complete withdrawal will be due on April 1, 2028 for a total of \$4,276,732, the last payment amount will be \$81,982. The payments of \$1.0 million and \$337,619 were made during 2022 and 2021, respectively.

As of December 31, 2022, the Division reported a liability of \$429,327 for its proportionate share of the Plan's collective total withdrawal liability of \$16,512,576 compared to \$455,661, at December 31, 2021. The current portion of the withdrawal liability is \$43,890 as of December 31, 2022 compared to \$35,112 as of December 31, 2021. At December 31, 2022 and 2021, the Division's proportion was 2.6%. There was no withdrawal expense for the year ended December 31, 2022, compared to \$27,019 for the year ended December 31, 2021.

On January 26, 2022, the City submitted an appeal over the liability calculation subject to the Employee Retirement Income Security Act of 1974 (ERISA). On April 12, 2023, the City submitted a Demand and Notice of Initiation Arbitration to American Arbitration Association. The outcome of the appeal and the arbitration is uncertain at the time of the report issuance and may affect the liability amount.

**NOTE 8 TACOMA EMPLOYEES’ RETIREMENT SYSTEM (TERS OR THE SYSTEM)**

The Tacoma Employees’ Retirement System (TERS or System), a pension trust fund of the City of Tacoma, issues a publicly available ACFR that includes financial statements and required supplementary information may be obtained by writing to:

Tacoma Employee’s Retirement System  
 3628 South 35<sup>th</sup> Street  
 Tacoma, WA 98409

Or the TERS ACFR may be downloaded from the TERS website at [www.cityoftacoma.org/retirement](http://www.cityoftacoma.org/retirement).

**Administration of The System** - The "Tacoma Employees' Retirement System" is a cost-sharing, multiple-employer, defined benefit retirement plan covering substantially all employees of the City of Tacoma, with the exception of police officers, firefighters, and Tacoma Rail employees who are covered by state and federal retirement plans. Employees of the Tacoma-Pierce County Health Department, as well as, certain employees of the Pierce Transit and South Sound 911 (formerly known as Law Enforcement Support Agency) who established membership in the System when these agencies were still City of Tacoma departments, are also members.

The Board of Administration of the Tacoma Employees’ Retirement System administers the plan and derives its authority in accordance with Chapter 41.28 RCW and Chapter 1.30 of the Tacoma City Code.

At the direction of the City Council, the System is administered by the Board of Administration (the Board) consisting of nine regular members and one alternate member. The members of the Board are: the Mayor, who serves as Chair; the Director of Finance; the City Manager (or designee); the Public Utilities Director (or designee); three elected employee representatives; one elected retired representative; and one City resident (not employed by the City) elected by the other eight members. The nine Board members appoint a TERS member, either active or retired, as an alternate Board member. The Board is required by the Tacoma Municipal Code to make annual reports to the City Council on the financial condition of the Retirement System. The Board, subject to City Council approval, appoints the Director who is responsible for managing the daily operations of the System.

The breakdown of membership as of December 31, 2021 and 2020 (measurement date) is as follows:

	Measurement date as of December 31,	
	2021	2020
Retirees and beneficiaries currently receiving benefits	2,695	2,653
Terminated vested and other terminated participants	842	790
Active members:		
City of Tacoma	2,790	2,740
Pierce Transit	12	10
South Sound 911	2	2
Tacoma-Pierce County Health Department	292	285
Total active members	3,096	3,037
Total membership	6,633	6,480

**Membership** - Substantially all employees of the City of Tacoma are members of the System, with the exception of police officers, firefighter, and Tacoma Rail employees, who are covered by state or federal retirement plans. Other members include employees of the Tacoma-Pierce County Health Department, and certain employees of the Pierce Transit and the South Sound 911 who established membership in the System when these agencies were still City of Tacoma departments.

**Benefits** - There are two formulas to calculate the retirement benefits. The benefit paid will be issued on the formula which provides the higher benefit. The most commonly applied formula, “service retirement”, is a product of the member’s average monthly salary for the highest, consecutive 24-month period, the number of years of membership credit, and a percentage factor (2% maximum) that is based on the member’s age and years of service. The other formula is an annuity based on member contributions. There are several options available for the retiree to provide for their beneficiaries. The System also provides death, disability and deferred retirement. Additionally, the System provides cost of living adjustment (COLA) increases up to 2.125% as of July 1st of each year; the actual COLA granted is dependent on the Consumer Price Index (Seattle Area – all items) over the preceding calendar year.

Any active member who has not retired, and has five or more years of service as a member may purchase up to five additional years of service at the time of retirement. Total service including service purchased cannot exceed 30 years.

The System participates in the portability of public retirement benefits in Washington State public retirement. As provided under Chapter 41.54 of the RCW, this allows a member to use all years of service with qualified Washington systems to determine retirement eligibility and percentage factor for benefits under the System.

**Contributions** - The participating employers are responsible for funding the System at a level sufficient to pay obligations and ensure the actuarial and financial soundness of the System. Contribution rates for the employer and the employee are recommended by the Board of Administration and final approval rests with the Tacoma City Council.

The total contribution rate continues to be 21%, divided as 54% for the employer and 46% for the employee, for a new total of 11.34% from the employer and 9.66% from the employee. Changes to the contribution rate are subject to Sections 1.30.340 and 1.30.360 of the Tacoma Municipal Code.

**Significant Assumptions** - The following actuarial methods were used in the funding valuation.

Measurement Date	December 31, 2021
Valuation Date	January 1, 2022
Actuarial Cost Method	Entry Age Normal
Amortization Method	Funding is based on statutory contributions rate. This amount is compared to a 25-year amortization for the purposes of calculating the Actuarially Determined Contribution. The amortization method for the ADC is as follows*:
	<ul style="list-style-type: none"> <li>• Level percent</li> <li>• Open periods</li> <li>• 25 year amortization period*</li> <li>• 3.25% amortization growth rate</li> </ul>
Asset Valuation Method	4 year smoothing period; Corridor - None
Inflation	2.50%
Salary Increases	Varies by service
Investment Rate of Return	6.75%
Cost of Living Adjustment	2.125%
Retirement Age	Varies by age, gender, and eligibility
Turnover	Varies by service, and gender

Mortality 105% of the Male and 100% of the Female PubG-2010 Amount-Weighted Mortality Tables, sex distinct. Generational improvements with unisex projection scale based on Social Security Administration Data 1957-2017.

*\*The actual contribution is used if that rate is greater than the rate necessary to amortize the UAAL. Note that the UAAL amortization period is 30 years for years 2017 and earlier and 25 for years beginning January 1, 2018 and later.*

**Benefit and Assumption Changes** - The comparability of the data from year to year can be affected by changes in actuarial assumptions, benefit provisions, accounting policies, and other factors. There have been no significant changes between the January 1, 2022, valuation date and December 31, 2021, the measurement date. Therefore, no adjustments were needed from the January 1, 2022, actuarial valuation date to the calculated liabilities as of December 31, 2021, measurement date for reporting date of December 31, 2022. There were no changes between the January 1, 2021, and January 1, 2022, valuation dates.

**Target Allocations** - The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are per Milliman's (the System's actuary) investment consulting practice as of December 31, 2021 and December 31, 2022 for reporting date December 31, 2022 and December 31, 2021, respectively. The target asset allocation is based on the Tacoma Employees' Retirement System Investment Policy Statement dated November 2021 and March 2019 for reporting date December 31, 2022 and December 31, 2021, respectively.

Asset Class	Reporting date			
	December 31, 2022		December 31, 2021	
	Target Allocation	Long-term Expected Arithmetic Real Rate of Return	Target Allocation	Long-term Expected Arithmetic Real Rate of Return
Investment Grade Fixed Income	19.5%	2.00%	19.5%	1.30%
US Bank/ Leveraged Loans	3.0%	3.14%	3.0%	2.39%
US Long Government Bonds	3.0%	2.30%	3.0%	1.75%
High Yield Bonds	6.0%	3.60%	6.0%	3.10%
Emerging Market Debt	5.0%	3.20%	5.0%	2.65%
Global Equity	34.5%	5.15%	34.5%	5.55%
Private Real Estate	10.0%	5.90%	10.0%	6.20%
Private Equity	10.0%	8.10%	10.0%	6.95%
Master Limited Partnerships	4.0%	6.60%	4.0%	7.30%
Timber	1.5%	3.88%	1.5%	6.15%
Infrastructure	2.0%	7.55%	2.0%	6.25%
Agriculture	1.5%	4.23%	1.5%	3.72%
Assumed Inflation - Mean		2.50%		2.50%
Assumed Inflation - Standard Deviation		1.23%		1.65%
Portfolio 30 year Arithmetic Rate of Return		7.26%		7.13%
Portfolio 30 year Geometric Rate of Return		6.71%		6.58%
Portfolio Standard Deviation		10.97%		10.89%
Long-Term Expected Rate of Return, net of investment expenses		6.75%		6.75%

Notes to the Financial Statements (continued)

**Sensitivity Analysis** - The following presents the net pension liability (asset) of the System, calculated using the discount rate of 6.75% as of December 31, 2022 and 2021, as well as what the System's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower, 5.75%, or 1 percentage point higher, 7.75%, than the current rate.

	1% Decrease	Current Discount Rate	1% Increase
As of December 31, 2022	5.75%	6.75%	7.75%
Net pension liability (asset)	\$5,524,762	(\$8,325,298)	(\$19,867,147)
	1% Decrease	Current Discount Rate	1% Increase
As of December 31, 2021	5.75%	6.75%	7.75%
Net pension liability (asset)	\$17,698,426	\$3,997,969	(\$7,419,973)

As of December 31, 2022 and 2021, the deferred inflows and outflows of resources are as follows:

	December 31, 2022		December 31, 2021	
	Deferred Inflows of Resources	Deferred of Outflows Resources	Deferred Inflows of Resources	Deferred of Outflows Resources
Difference Between Expected and Actual Experience	\$ (301,024)	\$ 674,646	\$ (559,782)	\$ 723,575
Changes of assumptions	-	2,128,294	-	2,973,201
Net Difference Between Projected and Actual Earnings	(9,215,424)	-	(293,125)	-
Changes in Employer Proportion	(6,866)	39	(2,644)	54
Contributions Made Subsequent to the Measurement Date	-	1,774,882	-	1,709,737
Total	<u>\$ (9,523,314)</u>	<u>\$ 4,577,861</u>	<u>\$ (855,551)</u>	<u>\$ 5,406,567</u>

The Division reported \$1.8 million as deferred outflows of resources related to the amounts associated with contributions subsequent to the measurement date and will be recognized as a reduction of the total pension liability in the fiscal year ending December 31, 2023.

The net amount of deferred inflows and outflows, other than contributions made subsequent to the measurement date, will be recognized as pension expense in each of the next five years.

Amounts will be recognized in pension expense as follows:

2023	\$ (915,043)
2024	(2,726,517)
2025	(1,130,419)
2026	(1,963,827)
2027	15,471
	<u>\$ (6,720,335)</u>

At December 31, 2022, the Division reported a pension asset of \$8,325,298 for its proportionate share of the total System, compared to a pension liability of \$3,997,969 at December 31, 2021. The proportionate share of the Solid Waste is 5.68% of the total System’s pension liability as of December 31, 2022, and 5.76% as of December 31, 2021. The proportionate share was based on the actual contributions for the year as of December 31, 2022 and 2021.

**NOTE 9 OTHER POST EMPLOYMENT BENEFITS (OPEB)**

**Plan Description** - The City provides the opportunity to receive medical benefits to most of its retirees until age 65. Eligibility and the amount of benefits paid by the City vary by group (TERS, LEOFF 1, LEOFF 2, or Rail employees). The City charges some early retirees not yet eligible for Medicare a health premium based on the claims experience of both actives and retirees. Since health claims costs generally increase with age, retiree health premiums would be significantly higher if they were determined without regard to active claims experience. Therefore, the employer effectively subsidizes the costs of the participating retirees’ healthcare through payment of the employer’s portion of the premiums for active employees.

Benefit payments are recognized when due and payable in accordance with benefit terms. Pre-Medicare Retiree Healthcare is a single-employer defined benefit OPEB plan that is treated like a cost-sharing plan for financial reporting purposes, and is administered by the City of Tacoma Human Resources Department. The membership as of January 1, 2022, for non-LEOFF 1 members includes 3,819 active participants, 584 vested terminated participants, 176 retirees and surviving spouses, and 115 spouses of current retirees. The membership as of January 1, 2022, for LEOFF 1 members includes 1 active participant and 348 retirees.

This plan is funded on a pay-as-you-go basis and there are no assets accumulated in a qualifying trust.

**Actuarial Assumptions and Other Inputs** – The valuation date is January 1, 2022 for both non-LEOFF 1 and LEOFF 1 members. This is the date as of which the census data is gathered and the actuarial valuation is performed. The measurement date is December 31, 2021. This is the date as of which the total OPEB liability is determined. No adjustment is required between the measurement date and the reporting date. The reporting date is December 31, 2022.

In preparing the valuation, the actuary relied, without audit, on information as of January 1, 2022, furnished by the City. This information includes, but is not limited to, statutory provisions, member census data, and financial information.

Valuation Date:	January 1, 2022
Census Date:	January 1, 2022
Actuarial Cost Method:	Individual Entry Age Normal Cost Method
Demographic Assumptions:	Demographic assumptions regarding retirements, disability, and turnover are based upon pension valuations for the various pension plans.
Actuarial Assumptions:	
Discount Rate:	2.00% for pay-as-you-go funding
Medical Cost Trend:	2022            5.50%
	2023            5.30%
	2024            5.00%
	2030            4.50%
	2040            4.50%
	2050            4.40%
	2060            4.40%
	2070            4.10%
	2080            3.90%



Note that the trend for year 2022 reflects the percent by which 2023 medical costs are expected to exceed 2022 medical costs. The medical cost rate is assumed to continue grading downward until achieving the ultimate rate of 3.90% in 2073 and beyond. These trend rates assume that, over time, deductibles and out-of-pocket maximums will be periodically increased as medical trends increase.

Economic Assumptions -

Discount Rate (Liabilities):

2.00%

Demographic Assumptions:

Eligibility:

Disability - Five years of service are required for non-service connected disability.

Retirement - TERS members are eligible for retiree medical benefits after becoming eligible for service retirement pension benefits (either reduced or full pension benefits).

- 30 years of service
- 60 years of age
- Age + Service = 80 years
- Age 55 with 10 years of service
- Age 40 with 20 years of service

Former members who are entitled to a deferred vested pension benefit are also eligible to receive medical benefits after pension benefit commencement.

Survivors of members who die prior to retirement are eligible for medical benefits.

The discount rate was based on the yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

**Changes of Assumptions:** The discount rate was updated to 2.00% from 2.12%. The actuarial cost method is the individual entry age actuarial cost method to be in compliance with GASB 75.

**OPEB Liabilities, OPEB Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources**

At December 31, 2022 the Division reported a liability of \$3,235,065 for its proportionate share of the collective total OPEB liability of \$227.4 million, compared to \$3,200,855 at December 31, 2021. At December 31, 2022, the participating Division's proportion was 1.42250% as compared to 1.39615% at December 31, 2021. For the year ended December 31, 2022, the participating Division recognized an OPEB expense of \$119,767.

Notes to the Financial Statements (continued)

At December 31, 2022 and 2021, the Division reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	December 31, 2022		December 31, 2021	
	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources
Difference Between Expected and Actual Experience	\$ (26,384)	\$ 37,021	\$ (34,252)	\$ 4,823
Changes of assumptions	(131,704)	282,426	(134,421)	357,417
Changes in Employer Proportion	(3,149)	371,940	(4,649)	406,537
Differences in Contributions	(129,497)	-	(121,632)	-
Contributions Made Subsequent to the Measurement Date	-	74,136	-	86,523
Total	<u>\$ (290,734)</u>	<u>\$ 765,523</u>	<u>\$ (294,954)</u>	<u>\$ 855,300</u>

The Division reported \$74,136 as deferred outflows of resources related to the amounts associated with contributions subsequent to the measurement date and will be recognized as a reduction of the total OPEB Liability in the fiscal year ending December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

2023	\$ 75,904
2024	56,570
2025	107,299
2026	95,125
2027	65,549
Thereafter	<u>206</u>
	<u>\$ 400,653</u>

**Sensitivity of the Division's Proportionate Share of the OPEB Liability to Changes in the Discount Rate**

As of December 31, 2022, the following presents the Division's proportionate share of the OPEB liability, calculated using the discount rate of 2.00%, as well as what the Division's proportionate share of the OPEB liability would be if it were calculated using a discount rate that is one percentage point lower, 1.00%, or one percentage point higher, 3.00%, than the current rate.

	1% Decrease	Current Discount Rate	1% Increase
As of December 31, 2022	1.00%	2.00%	3.00%
Net OPEB liability	\$ 3,647,355	\$ 3,235,065	\$ 2,889,405

As of December 31, 2021, the following presents the Division's proportionate share of the OPEB liability, calculated using the discount rate of 2.12%, as well as what the Division's proportionate share of the OPEB liability would be if it were calculated using a discount rate that is one percentage point lower, 1.12%, or one percentage point higher, 3.12%, than the current rate.

	1% Decrease	Current Discount Rate	1% Increase
As of December 31, 2021	1.12%	2.12%	3.12%
Net OPEB liability	\$ 3,622,051	\$ 3,200,855	\$ 2,848,898

**Sensitivity of the Division’s Proportionate Share of the OPEB Liability to Changes in the Healthcare Cost Trend Rates**

As of December 31, 2022, the following presents the Division’s proportionate share of the OPEB liability using the healthcare cost trend rate as well as what the Division’s proportionate share of the OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease	Current Trend Rates	1% Increase
As of December 31, 2022	4.50%	5.50%	6.50%
Net OPEB liability	\$ 2,874,400	\$ 3,235,065	\$ 3,661,608

As of December 31, 2021, the following presents the Division’s proportionate share of the OPEB liability using the healthcare cost trend rate as well as what the Division’s proportionate share of the OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease	Current Trend Rates	1% Increase
As of December 31, 2021	5.00%	6.00%	7.00%
Net OPEB liability	\$ 2,815,248	\$ 3,200,855	\$ 3,659,720

**NOTE 10 LANDFILL POST-CLOSURE CARE LIABILITIES**

The Division operates a 235-acre landfill site, which became part of the South Tacoma Channel Superfund Site in 1983. In 1991, the City entered a Consent Decree settlement with the United States Environmental Protection Agency (EPA) and the Washington State Department of Ecology (DOE), titled United States et al v. City of Tacoma US District Court Case No. C-89C583T, to “clean-up” the release of hazardous substances at the Landfill. The City completed the majority of the remediation work required by the Consent Decree several years ago. The remaining work mostly involves monitoring the remediation work completed by the City in the 1990s to assure that it continues to protect human health and the environment. The Consent Decree settlement was entered pursuant to the federal Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. §9601 et seq., and the state Model Toxics Control Act (MTCA), Chapter 70.105D RCW.

The City’s remediation work has included: (1) covering the landfill with a double flexible membrane cap that is impermeable to water; (2) capturing methane gas within and at the landfill perimeter to prevent off-site migration; (3) pumping and treating ground water to remove contamination at the point of compliance and beyond property boundaries; and (4) closing the landfill in accordance with the above-referenced Consent Decree.

The City has an obligation under the Consent Decree to monitor the remediation work over the next 20 years, or more years to make sure it continues to be effective at protecting human health and the environment.

The costs for ongoing maintenance of the Tacoma Landfill are not expected to require rate increases above those already projected. The City will be responsible for the costs of additional work if migration of pollutants from the site is not completely controlled by current remedial actions. The City’s on-going monitoring efforts indicate the remedial actions undertaken by the City at the Tacoma Landfill are performing as designed.

In 2014, following closure of the portions of the Tacoma Landfill as required by the Consent Decree, the remaining recovery and transfer facilities continued to be permitted by the Tacoma Pierce County Health Department (TPCHD) through the same permitting process. All closed portions of the Landfill will also be covered by a TPCHD closure permit, which may be incorporated into the overall facility permit. The closure permit will mirror the requirements implemented as a result of the Landfill remedial action. The Tacoma-Pierce County Health

Department has determined that the Tacoma Landfill is exempt under RCW 70.105D and WAC 173-351-700(4)(c) from TPCHD closure permit requirements. In February of 2019, the City and the TPCHD executed an agreement where in the City agreed to comply with TPCHD closure permit requirements and a new Solid Waste permit was issued by TPCHD expiring in March of 2020. The new Solid Waste Permit was renewed in 2022 and now expires March 24, 2023.

Long-term plans for the closed capped areas of the Tacoma Landfill include recreational facilities, such as trails and playfields, as well as other governmental facilities, such as greenhouses for grounds maintenance operations. All development on the Tacoma Landfill site must be designed to accommodate differential settlement and allow for continued functioning of the environmental remediation systems.

The Division reported \$12,133,832 as landfill post-closure care liability as of December 31, 2022 based on 100% use of the total capacity of the Tacoma Landfill. This compares to \$13,513,313 at December 31, 2021 based on 100% of capacity. Actual care costs may be higher or lower due to inflation, changes in technology, or changes in regulations. The Division retains on-going post-closure care liability and will be responsible for the costs of additional work if migration of pollutants from the site is not completely controlled by current remedial actions. To meet the previous requirements of State and Federal laws and regulations, contributions were made to a reserve for financing closure costs.

#### **NOTE 11 COMMITMENTS AND CONTINGENCIES**

**Long-term Contract - Land Recovery, Inc.** - In February 2000, the Division entered into a 20-year contract with Land Recovery, Inc. (LRI) to dispose of all "acceptable waste" collected or handled by the Division (as that term is defined in the agreement), at the 304th Street landfill operated by LRI. The Division entered into this agreement to extend the life of the Tacoma Landfill and to secure a long-term disposal arrangement at a favorable disposal cost. The agreement excludes solid waste that LRI is not authorized by law or permit to receive, or which could create or expose LRI or the Division to potential liability, among other things. Recycling and/or composting waste is not covered by the agreement. The agreement further provides that LRI shall charge a base rate per ton for disposal services, and that said rate shall decrease as the tonnage increases during each contract year. The agreement also provides that the base rate charged by LRI shall increase annually based on the Seattle-Tacoma CPI. The rate per ton is periodically increased by LRI to cover certain increased costs, including the increased cost of landfill closure liabilities. These rate adjustments are part of the existing agreement.

**Long-term Contract – Cedar Grove Composting, Inc** - In December 2022 the Division entered into a five (5) year agreement with Cedar Grove Composting, Inc to accept organic material collected by the City curbside or delivered to the City's landfill for processing into compost. Under the agreement, which has two 5-year renewal options, Cedar Grove will charge a rate of \$59.50 per ton for the organic waste it receives from the Division. The price may be adjusted beginning on the first anniversary of the effective date of the Contract and annually on each anniversary of the effective date thereafter (each an "Adjustment Date"), Cedar Grove will receive an adjustment to the then-current per-ton rate multiplied by one hundred percent (100%) of the Consumer Price Index Increase. "Consumer Price Index Increase" means the increase in the Consumer Price Index for All Urban Consumers (CPI-U) of the Seattle-Tacoma-Bellevue area, as computed and published by the U.S. Bureau of Labor. The Division entered into this agreement to extend the life of the Tacoma landfill and secure a long-term composting arrangement at a favorable cost through 2032.

#### **NOTE 12 LITIGATION AND CLAIMS**

Because of the nature of its activities, the Division is subject to various pending and threatened legal actions, which arise in the ordinary course of business. The Division believes, based on the information presently known, the ultimate liability for any legal actions, individually or in the aggregate, taking into account established accruals for estimated liabilities, will not be material to the financial position of the Division, but could be material to results of operations or cash flows for a particular annual period. No assurance can be given, however, as to the ultimate outcome with respect to any particular claim.

# Required Supplementary Information

## Proportionate Share of the Net Pension Liability Last 10 Years\*

	Proportionate Share of the Net Pension Liability Last 10 Years*							
	As of Measurement Date December 31,							
	2021	2020	2019	2018	2017	2016	2015	2014
Employer's proportion of the net pension liability (asset) as a percentage	5.68%	5.76%	5.73%	5.60%	5.70%	5.56%	5.52%	5.50%
Employer's proportion share of net pension liability (asset)	(\$8,325,298)	\$3,997,969	(\$1,065,425)	\$6,556,061	(\$2,240,216)	\$5,161,926	\$4,779,164	(\$529,445)
Employer's covered payroll	\$15,436,350	\$14,860,715	\$14,756,596	\$13,968,588	\$13,465,213	\$12,772,077	\$12,948,158	\$12,591,124
Employer's proportionate share of net pension liability (asset) as a percentage of its covered employee payroll	-53.93%	26.90%	-7.22%	46.93%	-16.64%	40.42%	36.91%	-4.20%
Plan fiduciary net position as a percentage the total pension liability	107.74%	96.22%	101.08%	92.81%	102.53%	93.91%	93.94%	100.71%

## Schedule of Contributions Last 10 Fiscal Years\*

	Fiscal Year Ended December 31,							
	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required employer contribution	\$1,774,882	\$1,709,737	\$1,639,697	\$1,565,610	\$1,504,807	\$1,340,723	\$1,303,538	\$1,253,635
Contributions in relation to the contractually required employer contribution	(1,774,882)	(1,709,737)	(1,639,697)	(1,565,610)	(1,504,807)	(1,340,723)	(1,303,538)	(1,253,635)
Employer contribution deficiency (excess)	-	-	-	-	-	-	-	-
Employer's covered employee payroll	\$15,904,129	\$15,436,350	\$14,860,715	\$14,756,596	\$13,968,588	\$13,465,213	\$12,772,077	\$12,948,158
Employer contribution as a percentage of covered-employee payroll	11.16%	11.08%	11.03%	10.61%	10.77%	9.96%	10.21%	9.68%

\* The above schedules are presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Division will present information for available years.

**Proportionate Share of the Collective OPEB Liability Last 10 Years\***

Proportionate Share of the Collective OPEB Liability Last 10 Years\*

	As of Measurement Date December 31,					
	2021	2020	2019	2018	2017	2016
Employer's proportion of the collective OPEB liability as a percentage	1.42%	1.40%	1.22%	1.18%	1.18%	1.15%
Employer's proportion share of collective OPEB liability	\$3,235,065	\$3,200,855	\$2,536,608	\$2,404,966	\$2,611,190	\$2,401,762
Employer's covered-employee payroll**	\$15,436,350	\$14,860,715	\$14,756,596	\$13,968,588	\$13,465,213	\$12,773,370
Employer's proportionate share of collective OPEB liability as a percentage of its covered-employee payroll	20.96%	21.54%	17.19%	17.22%	19.39%	18.80%

\* The above schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Division will present information for available years.

\*\* The Division's covered employee payroll has been restated for the measurement date ended December 31, 2017.

**Notes to Required Supplementary Information  
For the Fiscal Year Ended December 31, 2022**

There are no assets accumulated in a trust to pay related benefits.

**Changes of benefit terms:** There have been no changes to the benefit provisions since the prior actuarial valuation.

**Changes of Assumptions:** The discount rate was updated to 2.00% from 2.12%. The actuarial cost method is the individual entry age normal actuarial cost method to be in compliance with GASB 75.

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# Supplemental Information (Unaudited)

**City of Tacoma, Washington  
Environmental Services Department  
Solid Waste Management  
Unaudited Supplemental Information**

**City of Tacoma, Washington Solid Waste Revenue Bonds, Series 2015  
City of Tacoma, Washington Solid Waste Revenue Refunding Bonds, Series 2016A  
City of Tacoma, Washington Solid Waste Revenue Refunding Bonds, Series 2016B  
City of Tacoma, Washington Solid Waste Revenue Bonds, Series 2022**

*The following continuing disclosure information for 2021 is provided in accordance with SEC Rule 15c2-12(b)(5)*

**Outstanding Solid Waste Bonds**

Reference Note 5 in Notes to Financial Statements

**Debt Service Coverage**

	<u>2021</u>	<u>2022</u>
Parity Bond Debt Service Coverage Ratio	5.37	5.10
Parity Bond Debt Service Coverage Ratio Before Rate Stabilization	5.37	5.10

**Number of Customers by Type of Service**

The System's number of customers for 2021 and 2022 by type of service is shown below:

<u>Customer Class</u>	<u>2021</u>	<u>2022</u>
Residential	57,089	57,115
Commercial	5,243	5,408
Total Customers	<u>62,332</u>	<u>62,523</u>

**Top Ten Customers**

The System's ten largest customers for 2022 are shown in the following table.

<u>Customer Name</u>	<u>Amount</u>	<u>Percent of 2022 Operating Revenues<sup>(1)</sup></u>
Multicare Health Systems	\$ 1,230,477	1.41%
Puyallup Tribe	784,748	0.90%
St Joseph Medical	690,543	0.79%
City of Tacoma	573,442	0.66%
Westrock	571,509	0.65%
Tacoma School District	566,518	0.65%
Aladdin Camelot Apartments	543,263	0.62%
United Parcel Service	523,895	0.60%
Metro Parks	461,091	0.53%
Salishan	445,781	0.51%
Total Revenue	<u>\$ 6,391,267</u>	7.32%

<sup>(1)</sup> Total system revenue \$87,347,622

## Revenues by Service

	<u>2021</u>	<u>2022</u>
Residential collection	\$ 34,106,454	\$ 34,706,967
Commercial collection	36,074,211	37,586,187
Disposal revenues	11,978,283	13,740,725
Salvage revenues	763,095	803,658
Other operating revenues	446,127	510,085
Total operating revenues	<u>\$ 83,368,170</u>	<u>\$ 87,347,622</u>

## Municipal Solid Waste Disposal Volumes:

	Thousands of Tons			
	2021 Tonnage	2021 Percent of Total	2022 Tonnage	2022 Percent of Total
Solid waste	202,724	78%	214,037	79%
Recycling	26,012	10%	25,765	10%
Yard waste	32,164	12%	30,555	11%
Total	<u>260,900</u>	<u>100%</u>	<u>270,357</u>	<u>100%</u>

## Municipal Solid Waste Disposal Methods:

	Thousands of Tons			
	2021 Tonnage	2021 Percent of Total	2022 Tonnage	2022 Percent of Total
Hauled to Landfills	202,724	78%	214,037	79%
Recycling and Composting	58,176	22%	56,320	21%
Total	<u>260,900</u>	<u>100%</u>	<u>270,357</u>	<u>100%</u>

Source: City of Tacoma Environmental Services Department

## Solid Waste Rates

Rates become effective January 1 of each year and are net of refuse collection taxes. The rates in 2022 remain unchanged compared to 2021.

	<u>2021</u>		<u>2022</u>	
	Rate Per 100 Pounds	Minimum Charge	Rate Per 100 Pounds	Minimum Charge
<b>Garbage Disposal</b>				
City of Tacoma Resident <sup>(1)</sup>	\$ 7.25	\$ 20.00	\$ 7.25	\$ 20.00
Non-City of Tacoma Resident	8.50	40.00	8.50	40.00
Commercial	8.50	40.00	8.50	40.00
<b>Yard Waste</b>				
City of Tacoma Resident	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Non-City of Tacoma Resident	8.50	40.00	8.50	40.00
Commercial	8.50	40.00	8.50	40.00

<sup>(1)</sup> For City residents, the minimum charge includes the first 400 pounds.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at (253) 591-5505. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.